

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
March 25, 2013
6:30 P.M.**

The public hearing was called to order to by Chairman Sue Minton at 6:30 p.m.

ROLL CALL: PRESENT: Sue Minton, Dr. Jim Spencer, Rob Hall, Rex Murphy, Nathan Van Wieren and Brad Vande Zande

ABSENT: Donna Klinger, Linda Robinson and Jerry Tanner

LATE:

OTHERS: City Manager Steve Hartsel, and City Clerk Judy Tanner

ORDERS OF THE DAY:

Excuse Absent Member(s):

Motion by Rob Hall, seconded by Brad Vande Zande to **excuse the absent members from the meeting**, CARRIED 6-0 by voice vote.

Setting the Agenda:

Motion by Rex Murphy, seconded by Rob Hall to **set the agenda as presented**, CARRIED 6-0 by voice vote.

Minutes:

Motion by Rex Murphy, seconded by Brad Vande Zande to **approve the minutes of January 28, 2013, and place on file**, CARRIED 6-0 by voice vote.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

FY 2013-14 Budget Discussion:

The Planning Commission was provided with a copy of their current FY 2012/13 Budget at their January meeting and was requested to review and make any changes that they would like to see in their FY 2013/14 Budget. The rough draft of the budget was brought back to the Commission to approve. After some discussion the Commission approved the same figures of \$3,002.00 that was used in last year's budget.

Motion by Rex Murphy, seconded by Nathan Van Wieren to **approve the FY 2013/14 proposed budget using the same figures as last year**, CARRIED 6-0 by roll call vote.

Discussion: Sign Ordinance Revisions:

The Planning Commission was given a copy of the draft City of Adrian Sign Ordinance which was provided by the City Attorney for review. He has suggested that the Planning Commission review the draft ordinance to possibly change all or part of the City of Hudson's own sign Ordinances. The Commission was also provided with a copy of the City's current Sign Ordinance for review and discussion.

Mr. Hartsel reviewed a few suggested changes with the Commission, and advised them that he would bring the sign ordinances back to a future meeting.

VISITORS BEFORE COMMISSION:

There were no visitors before Commission.

CITY MANAGER'S REPORT:

- Many of the projects going on across the City have been making great progress within the last couple of weeks:
 - The electrical substation should be re-energized by now; Consumers still has not switched over the substation quite yet, possibly within the next week. They will need to come back and complete the landscaping when the weather is warmer.
 - Dollar General expects to be complete next month. They are expected to have their sign in place, finish the concrete in the parking lot, and put the top soil down by Friday.
 - The main cut on the Murdock Trail behind Lincoln Elementary is in progress, and the box culvert to connect to the railbed should be delivered this week.
 - The utility relocation by Consumers Energy and Comcast on Pleasant Street is done, and associated service relocation is being expedited by Frontier before all of the old poles are removed. The contractor has been contacted about the potholes resulting from the latest thaw.
 - We should soon have a progress conference on the Steger Industrial Drive Phase V completion. The Lenawee County Road Commission has informed us that the asphalt prices for this season will be the same as last year.
 - MDOT held a Grade Inspection meeting here on March 15th for the Sunrise Meadows Trail, and we are going to try to get the bid letting date for the project moved up to June, which would easily allow completion of that project in August instead of September.
- The demolition of the Metalloy foundry is largely complete. The owners intend to do some paving on the site. The office building is being advertised for sale or lease. The City acquired 5 parcels around the property on March 21st.
- The flow analysis study being conducted by Fleis & VandenBrink as part of the State S2 grant is now underway. The flow meters are installed and providing data.
- We are beginning to assemble the initial draft FY2013-14 budget, and expect to be able to provide it to Council at the next meeting, ahead of the first working session.
- The Industrial Facilities Tax (IFT) Review Committee has approved Hi-Lex Controls request for IFTs on \$6.9 million in new investments at their facility, and will be submitting this request to Council for consideration next month.
- The potential buyer of the old Metalloy pole barn property on Mechanic Street has backed out at the last minute. Council has approved the City of Hudson to purchase, and closed on the property on Thursday. The building is insulated and heated, and will be used as a vehicle maintenance facility particularly for the Department of Public Works.

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by Rex Murphy, seconded by Jim Spencer to **adjourn the meeting at 7:17 p.m.** There were no objections.

ATTEST: _____
Judith A. Tanner