

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
August 1, 2017 at 7:00 P.M.

746483:

The meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Tyler Mattison, Lee Ann Minton, Rick Moreno, Carl Sword,
 Darlene VandeZande
 ABSENT: Lee Daugherty

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charlie Weir, DPW Superintendent Philip Goodlock, Ambulance Director James Stevens, Brad Vanderlooven, Jay Best, Candi Best, Dan Cherry, Wes Boyd, Brad VandeZande, Teri Moreno, Greg Wheaton, Josh Schultz, Greg Jenkins, Linda Jenkins, Donna Spohn, Jimmy Spohn, Dawn Orner, Scott Orner, Jim Smith, Todd Weinberg, David Hutchinson, City Manager Steven Hartsel and Deputy City Clerk Linda Cross.

***** Lee Daugherty arrives at 7:02 p.m. *****

ORDERS OF THE DAY:**Setting the Agenda:****746484:**

Motion by Darlene VandeZande, Seconded by Rick Moreno to add under New Business APPROVE the I.T. Services Agreement between the City and Oakland County for the support of the CLEMIS System, and authorize the City Manager to sign the agreement documents as Item A, and adjust all other agenda items accordingly. CARRIED 7-0 by roll call vote.

Approval of Minutes of July 18, 2017:**746485:**

Motion by Tyler Mattison, Seconded by Carl Sword, to **approve the minutes from July 18, 2017 and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

None received

NEW BUSINESS:**APPROVE: I.T. Service Agreement with Oakland County for HPD CLEMIS System**

HPD uses the Courts and Law Enforcement Management Information System, or CLEMIS, to provide law enforcement information at HPD and in the vehicles. The system is used throughout Lenawee County. Oakland County administers and maintains the system, and has provided us with an Information Technology (I.T.) Services Agreement to support the system.

City Attorney Denis Jodis has reviewed the contracts and found them legal and in accordance with our laws and codes. Therefore, I recommend that Council approve the agreement and authorize the City Manager to sign the agreements.

746486:

Motion by Carl Sword, Seconded by Rick Moreno, to **approve the I.T. Services Agreement between the City and Oakland County for the support of the CLEMIS System, and authorize the City Manager to sign the agreement documents.** CARRIED: 7-0 by roll call vote.

AUTHORIZE: No Parking on Main St during the Hudson High School Homecoming Parade:

The Hudson High School Homecoming Parade will be held on Friday, October 13, 2017. The parade line-up will originate on Tiffin Street at approximately 5:45 p.m. The parade will commence west on M-34 to US-127 turning north on US-127, and continue north to Tiger Drive at Thompson Field.

An advanced notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade. We request that Council authorize “no parking” in the 200 and 300 Block of W. Main Street from approximately 5:30 p.m. to 6:30 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 6:30 p.m., they will do so.

746487:

Motion by Tyler Mattison, Seconded by Rick Moreno, to **authorize “No Parking” in the 200 and 300 Block of W. Main Street from 5:30 p.m. until 6:30 p.m. on Friday, October 13, 2017 for the Hudson High School Homecoming Parade.** CARRIED: 7-0 by roll call vote.

AUTHORIZE: 2017 Community Tree Planting Grant Application:

The City has received the application for the 2017 Community Tree Planting Grant Program sponsored by Consumers Energy and the Michigan Forestry and Parks Association. Our application this year is for \$1500.00. This is a reimbursement grant, with a limit of \$100 per tree. As in past years, if the number of applicants exceeds expectations, the MFPA will reduce the amount granted to the applicants.

746488:

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **authorize City Manager Steven Hartsel to sign and submit the 2017 Community Tree Planting Program grant application requesting \$1500.00.** CARRIED: 7-0 by roll call vote.

AUTHORIZE: Seek donations for Christmas Parade Festivities:

Council permission has been required in the past in order to conduct fundraising activities. Last year’s Christmas Parade and subsequent tree-lighting and events within the Fire Station were very successful. Mayor Camp has even more activities in the works for this year’s event, and there will be costs associated with some of them. Donations would help to cover these expenses.

746489:

Motion by Lee Ann Minton, Seconded by Rick Moreno to **authorize seeking donations to help cover expenses for the Christmas Parade events.** CARRIED: 7-0 by roll call vote.

CONFIRM: Appointment of DPW Superintendent:

After a competitive selection process, I recently selected Jay Best to succeed Phil Goodlock as the Superintendent of Public Works, effective August 4th. Mr. Best has been the DPW Superintendent in Onsted for the past 19 years. I am requesting that Council confirm this appointment.

746490:

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **confirm the appointment of Jay Best as Superintendent of Public Works.** CARRIED: 7-0 by roll call vote.

APPROVE: Retirement Service Award for Phil Goodlock:

DPW Superintendent Phil Goodlock began working for the City of Hudson on October 4, 1976. Phil is retiring on August 4th after 41 years of service with the City.

In accordance with our personnel practices the Retirement Award includes a check in the amount of \$1,000.00.

746491:

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **approve the \$1,000.00 retirement bonus for Phil Goodlock.** CARRIED: 7-0 by roll call vote.

APPROVE: Proclamation for Phil Goodlock:

Phil Goodlock is retiring this week as Department of Public Works Superintendent for the City after 41 years of service to the City. His leadership, professional expertise and commitment have greatly benefited this City. His work over the years at all levels within the Department has kept the City functioning well and looking good.

Therefore, I recommend that Council adopt the proclamation for Mr. Philip Goodlock, officially commending him for his loyal efforts and dedicated service to the City of Hudson since 1976.

746492:

Motion by Carl Sword, Seconded by Tyler Mattison, to **adopt the Proclamation acknowledging Public Works Superintendent Philip Goodlock, commending him for his 41 years of dedicated service to the City of Hudson.** CARRIED: 7-0 by roll call vote.

DISCUSSION: Fire Apparatus Replacement- Brad Vanderlooven:

Captain Vanderlooven is working with the Fire Chief and the equipment manufacturers and made the presentation to Council. The Fire Department is seeking Council input and direction to proceed towards purchasing a new fire apparatus possibly in the upcoming fiscal year. The Department has been researching Apparatus Manufacturers, Apparatus Types, Features and cost for the past 12 months. They have put together a packet of the options for the Department based on the types of apparatus, the capabilities, the cost of those apparatus to present as a demonstration of both what is available, and the cost associated with them in today's market. The numbers being presented are preliminary as annual cost increases have ranged from 3 to 9% per year. The Department asked Council to keep in mind that the apparatus will need to have a certain amount of equipment that cannot be transferred over from the older truck that must also be purchased. Before continuing further into the replacement process of Specifications and Bidding, Councils thoughts on the project and a preferred direction are sought.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$7498.00

The Prodigy Network	\$2,498.00	Server Firewall & Required Switches
Borton's Sand & Gravel	\$5,000.00	FYE 2018 Disposal Fee

Bills to be Confirmed: \$8,202.22

Consumers Energy	\$1,865.37	July 2017 Electric Charges for WTP
Consumers Energy	\$2,505.50	Findlay Trail Bridge Electricity
Consumers Energy	\$3,831.35	July 2017 Electric Charges for WWTP

746493:

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **pay the bills**, CARRIED: 7-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Planning Commission Minutes dated June 26, 2017 (Pending Approval)****746494:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **accept the Planning Commission minutes dated June 26, 2017 (pending approval) and place on file**. CARRIED: 7-0 by roll call vote.

DDA Minutes dated July 25, 2017 (Pending Approval)**746495:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **accept the DDA minutes dated July 25, 2017 (pending approval) and place on file**. CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The Northwest Parking Lot Reconstruction Project will begin on Monday, August 7th. We held a preconstruction conference on July 26th. We are removing some project items included in the contract, such as the dumpster enclosure, and adding some other items, such as a concrete pad area in the NW corner of the lot where dumpsters are currently located. These changes will be incorporated into a change order, and will lower the project cost. One area of concern is the lack of apparent progress by Frontier Communications in removing and relocating the overhead telephone lines in the lot; we will press to get the company to be more responsive.
- Consumers Energy has removed a hanging streetlight for us at N. Maple Grove and Douglas in order to allow Frontier to finally replace a badly sagging utility pole at the intersection. We have been trying to get the pole replaced for several years and hope to have this completed before year's end.
- 5 excess DPW vehicles will be auctioned off on Saturday, July 29th at 10 a.m. across from the DPW yard at 40 Jackson Street. As Council will recall, the vehicles include an ambulance, a Vactor truck and 3 pickups, all of which still run.
- DPW has installed the conduit under the Findlay Trail that is a prerequisite to Consumers Energy relocating the power source for the pedestrian bridge lighting. Consumers can now schedule the job for completion prior to the return of early darkness in the fall.
- We have received the 90% design blueprints for the Wastewater Improvement Project. City Staff and Jones & Henry Engineers are now reviewing the design, and will provide feedback to Fleis & Vandenbrink at a meeting expected to be held within the next two weeks.
- A reminder that the Retirement Open House for Phil Goodlock will be held this Friday, August 4th at the middle shelter at Will Carleton Park from noon to 5. Anyone who wishes to bid farewell to Peanut is welcome to stop by at any time during the Open House.

ADJOURNMENT:

746496:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:50 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Linda J Cross, Deputy City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____