

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING VIA TELEPHONE CONFERENCE
January 5, 2021 at 7:00 p.m.**

747206:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Pam Ely, Rick Moreno, Lee Ann Minton and Darlene VandeZande

ABSENT: None

ALSO PRESENT: Barb Ireland & Kayla Walkowicz– Hudson Post-Gazette, Police Chief Charlie Weir, DPW Superintendent Jay Best, Joann Simmons – Hudson Carnegie District Library, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of Minutes of December 1, 2020:

747207:

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of December 1, 2020, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

No comments received

NEW BUSINESS:

REAPPOINT: Ted Minton to the Board of Review:

Ted Minton's current 3-year appointment to the Board of Review expired last month.

Mr. Minton has requested to be reappointed to the Board for a 3-year term to expire in December 2024.

Mr. Minton meets all the requirements to be reappointed to the Board of Review.

747208:

Motion by Lee Ann Minton, seconded by Rick Moreno to **reappoint Ted Minton to the Board of Review for a 3-year term expiring in December 2024.** CARRIED 7-0 by roll call vote.

ACCEPT: Proposal for Design Engineering – N Maple Grove Reconstruction, Phase 2:

The City wishes to begin preliminary work on the upcoming Phase 2 of the reconstruction of North Maple Grove Avenue. This phase will connect the recently-completed Phase 1 project south to Main Street. Jones & Henry Engineers has submitted the proposal for design engineering services for this phase of the reconstruction for a cost not-to-exceed \$84,060.00. The proposal includes survey, subsurface investigations, and preliminary an final design and bidding assistance as we near project construction in the 2022-23 timeframe. This Phase 2 design work is included in this year's budget.

747209:

Motion by Lee Ann Minton, seconded by Pam Ely to **accept the proposal from Jones & Henry Engineers for design engineering services for the second phase of the reconstruction of North Maple Grove Avenue for \$84,060.00 and authorize the City Manager to sign the proposal on behalf of the City.** CARRIED 7-0 by roll call vote.

ACCEPT: Proposal for Geotechnical Survey-Murdock Trailhead Improvement Project:

Fleis & VandenBrink Engineering is working on the design of the Murdock Bridge Trailhead Improvement Project, which is 50% funded by the DNR as part of their Passport Grant Program. Part of the design work requires information to be provided by geotechnical work near the banks of the Bean Creek. Fleis & VandenBrink has obtained a proposal from SME of Kalamazoo to perform this geotechnical work for a fee of \$3,950. If we contract directly with SME, we can save Fleis & VandenBrink's 10% markup fee.

Once the geotechnical information is incorporated into the design, the bid package can be finalized and the project can be advertised to potential contractors ahead of the expected construction start timeframe of late Spring 2021.

747210:

Motion by Carl Sword, seconded by Lee Ann Minton to **accept the proposal from SME for Geotechnical services for the Murdock Bridge Trailhead Improvement Project for \$3,950 and authorize the City Manager to sign the proposal on behalf of the City.** CARRIED 7-0 by roll call vote

ACCEPT: Proposal for Repair of Library Ceiling:

Last year, part of the Library plaster ceiling in front of the main counter collapsed. The District Library Board and we determined that under the lease terms, the City was responsible for the repairs. We initially proceeded with an insurance claim, but this ended up being rejected recently by the insurance company.

Joann Simmons provided the quote from Ohio Building Restoration, Inc. of Toledo, the firm which has done good work at Sacred Heart next door. This proposed repair will keep the ceiling as lath and plaster, as it is currently constructed. The company proposes to complete the repairs

for \$3,590. We can pay for this out of the fund recently established from the video franchise fee revenues the City is now receiving.

The company has an opening in their schedule in early January and can begin right away if approved.

747211:

Motion by Lee Ann Minton, seconded by Pam Ely to **accept the proposal from Ohio Building Restoration, Inc. to repair the Library ceiling for \$3,590 and authorize the City Manager to sign the proposal on behalf of the City.** CARRIED 7-0 by roll call vote

APPROVE: Interlocal Agreement Regarding Designated Assessor:

On December 10th, the City and the other assessing districts within Lenawee County were presented with an Interlocal Agreement approved by the County Commissioners, designating County Equalization Director Shelly DeLong as the County Designated Assessor. Apparently, one of the requirements of a 2018 State law (PA 660) is for each County to approve a Designated Assessor, to take over as the Assessor of Record for any taxing entity in each County found seriously deficient during an Audit of Minimum Assessing Requirements (AMAR). The County had a deadline of December 31st to get a majority of the assessing districts within the County to approve the agreement. Obviously, the deadline has already passed, but Ms. DeLong requests that Council still consider approving the agreement.

The City Assessor, City Attorney and City Manager objects to multiple provisions of the Agreement, including the initial and future costs, liability waivers, and lack of advance notice of, and any participation in drafting the agreement. Other Lenawee cities share these same concerns.

The County has received the approval of a majority of the assessing districts (particularly the Townships) and has responded to the State. The City is free to decide one way or the other on the Agreement.

747212:

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the Interlocal Agreement with Lenawee County to Approve the Designated Assessor from 2021 through 2025.**

DENIED 0-7 by roll call vote (none – yes Camp, Daugherty, Ely, Minton, Moreno, Sword, VandeZande – no)

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$13,269.34

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|----------------------|-------------|---------------------------------|
| ETNA Supply | \$ 1,530.00 | Smart Meter Replacement for DPW |
| ETNA Supply | \$ 1,950.00 | Smart Meter Replacement for DPW |
| Modern Waste Systems | \$ 9,789.34 | Citywide Refuse Collection |

Bills to be Confirmed: \$45,708.75

| | | |
|-------------------------|-------------|---|
| Miss Dig Systems | \$ 1,514.73 | Annual Membership Fee |
| Consumers Energy | \$ 2,288.74 | Electricity for Street Lights |
| Consumers Energy | \$ 2,329.30 | Electricity costs for WTP |
| Consumers Energy | \$ 3,557.78 | Electricity costs for WWTP |
| All Seasons Underground | \$ 3,300.00 | Replaced Lead Water Service line on Pleasant Street |
| BCBS of Michigan | \$32,718.20 | Health Insurance Premiums for January |

747213:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head reports for October and November 2020:**747214:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Department Head Reports for October and November 2020, and place on file**, CARRIED: 7-0 by roll call vote.

Accounts Payable Report for October and November 2020:**747215:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Accounts Payable Report for October and November 2020, and place on file**, CARRIED: 7-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Planning Commission minutes dated November 23, 2020:****747216:**

Motion by Lee Ann Minton, seconded by Pam Ely to **accept the Planning Commission minutes dated November 23, 2020, and place on file**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The Capital Improvement Plan includes \$100,000 in each of the next few years to meet the State deadline to investigate every customer water connection to determine the presence of lead and/or galvanized lines. We expect to contract this work out, as we did last year with the EGLE Pilot Grant we received that covered the first 20% of the service lines in town. Jones & Henry has contacted EGLE and verified that the new EGLE Drinking Water Asset Management Grant would apply to us for this work, and I asked Jones & Henry to submit the application ahead of the January 1st deadline.

This is a 100% grant, with no required matching funds. The application falls into the small population funding category- we have requested \$715,540.00, which includes engineering support and contractor potholing of the remaining service lines, all to be completed over the next 2 years. If approved, this would save the City hundreds of thousands of dollars.

- All 4 DPW and WWTP Licensure candidates just passed their exams. Congratulations to Jay Best and Jeff Vanderlooven for their water plant licenses and Ted Hutchison and Josh Mattek for their wastewater plant licenses.
- Because Jay is now fully licensed to operate the water plant, we no longer need to use the license of John Holland of Michigan Rural Water, which will save the City money.
- We are close to the administrative closeout of the N Maple Grove Phase 1 Project, and expect to soon receive the Final Pay Application and Change Order for the project.
- We are preparing for the arrival of the Roll-out refuse containers from Modern Waste. We have included customer information about the change in the latest newsletter going out with the new utility bills. We expect the containers to show up in late January or early February.
- DPW is working with Superior Generator and other subcontractors on site preparation and installation for the Community Center electrical generator. Trenching is in progress and the pad is being constructed in the rear parking lot of the Center. The new gas line and meter has also been routed to the pad location. The project should be complete before Spring.
- Tri-State Surplus north of town intends to expand at their location near Railroad and Meridian (the former Hornet Mfg.) and they expect to open a retail store there for RV and trailer parts, along with internet sales in the rear of the facility. They also plan to sell campers and trailers there. They are hoping to begin this expansion over the next few months.

COUNCIL COMMENTS:

Mayor Pro Tem Lee Ann Minton stated that her oath of office includes supporting the Constitution of the United States, and that in light of current national events, she wished to go on the record stating her objection to some of the activities relating to the certification of the national election that she felt were not in accordance with the provisions of the Constitution.

ADJOURNMENT:**747217:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:36 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____